

## Offton and Willisham Parish Council

Minutes of the Open forum and Parish Council Meeting held at Offton & Willisham Village Hall on Monday 4th July 2022 at 7:00pm.

Present: Cllr S Warnes (Chair) Cllr A Rumsey  
 Cllr I Gilson Cllr C Taylor  
 Cty Cllr K Oakes  
 0 members of the public Clerk - T Davis

### ACTION

<p><b>1</b></p> <p>a) <b>Apologies for absence;</b>          Formal apologies were sent by Cllr C Pinson-Roxburgh, Cllr D Cattermole, and advance apologies from Dst Cllr D Pratt and these were accepted. Note: Clerk received apologies from Cllr A Cox and Cllr A Bye following the meeting.</p> <p>b) <b>Declarations of Interest</b>          None</p>	<p><b><u>Meeting Administration</u></b></p>	
<p><b>2</b></p> <p>a)</p>	<p><b>To Approve the draft minutes of the 6th June 2022 meeting and for the Chairman to sign as a true record</b></p> <p>The Chair advised that as only two councillors were present from the last meeting, that it would be prudent for the minutes to be approved at the next meeting.</p>	<p><b>Clerk</b></p>
<p><b>3</b></p>	<p><b>Public Participation Session (<i>To hear reports from the County Councillor, District Councillor, and comments from the Public</i>)</b></p> <p>There were no members of the public however the Clerk read out the email from a resident regarding Marshmoor Park access and the current impassable state of byways 51 &amp; 21 leading to Greenstreet Green and onto the B1078. The Chair asked Cty Cllr K Oakes if this matter could be looked into on behalf of the resident and Cllr Oakes confirmed this would be done as Suffolk County Council are responsible for these byways. It was agreed that this would be reviewed by the Parish Council at their next meeting on 5th Sept. Cty Cllr K Oakes then went on to provide a short report confirming that Suffolk County Council had put forward a 61 page objection to the National Grid - GREEN consultation.</p>	
<p><b>4</b></p>	<p><b>Chair Report</b></p> <p>The Chair advised that little has transpired in the last few weeks since the last meeting.</p>	
<p><b>5</b></p>	<p><b>Clerk report, with mention of emails &amp; correspondence received</b></p> <p>Over the last few weeks we have responded to the National Grid East Anglian GREEN consultation with a detailed list of objections for Offton &amp; Willisham.</p>	

	<p>Our certificate of exemption has been forwarded to the External Auditors and Public Rights have been provided on the noticeboards and the website as well as the AGAR and account details for the 2021-2022 financial year.</p> <p>Most tasks set at the last meeting have been completed. In progress are the investigation of new emails and website, a painter for the Telephone box, updating ROI's, Self Help and changing banks - which is on the agenda this evening.</p> <p>Over the next few months I will also be collating the parish plan questionnaires, online and paper ones and compiling the results ready for publication.</p> <p><b>Other items waiting for feedback from outside sources still ongoing:-</b></p> <p>Parking problems at Middlewood Cottages - item 10 this evening. Fly Tipping in The Channel, The Offton Green Holly Road - bank degrading &amp; Holly Road - tree trunks Footpath between school house and middlewood cottages Flooding in Fiske Pightle A further speeding monitor request to Police</p>	
6	<p><b>To discuss a site for a Clothing Bank collection point</b></p> <p>It was agreed that as the Councillors dealing with this had advised the council that the Limeburners Public House was happy to site the clothing bank on their premises and for the Village Hall to receive the funds raised from it, that the Clerk was asked to advise the Cllr Chaplin (contact for the Limeburners) and the Village Hall to the go ahead if they wished.</p>	Clerk
7	<p><b>Planning &amp; Governance Consultations</b></p> <p>i) <b>BMSDC planning consultation request DC/22/02414 - Barn to dwelling, Rook Hill Farm, Offton</b></p> <p>Following discussion of the application it was agreed that there were no comments to make on this application. Clerk to advise BMSDC planning team.</p> <p>ii) <b>BMSDC listed building consultation request DC/22/02997 - Mount Pleasant Farm, Offton</b></p> <p>Following brief discussion it was agreed that the Parish Council would defer to the expertise of the Listed Building Officer. Clerk to advise the heritage team</p>	Clerk  Clerk
8	<p><b>To discuss the annual award to be given at the annual parish meeting (APM)</b></p> <p>The Chair advised that an award could be purchased and engraved for as little as £70, which was under budget. It was agreed that the first posthumous award for 2022 would be given to their partner at the next meeting in September. It was agreed that the Clerk would formally write to them to let them know. Nominations were now needed for the award</p>	

	for next May, 2023, and an award purchased for the 2023 award ceremony at May's APM.	<b>Chair &amp; Clerk</b>
<b>9</b>	<p><b>To discuss the Asset Check</b></p> <p>The councillors discussed the condition of the assets from the asset report given by the Clerk. It was concluded that Cllr Taylor would place new slide bolts on the St Mary's Close noticeboard in Offton and Cllr Warnes would look at the Ivy on the Red Dog waste bin in Willisham. In addition, both the Offton Green Silver Jubilee Bench and the Bench by Flint Cottage were in need of either replacement or repair. The Chair felt it would be best if all councillors had a look at the benches ready for the next meeting. In the meantime both need to be placed on the agenda for Sept to discuss the possibility of replacement.</p>	<b>Cllr Taylor, Cllr Warnes, All Cllrs Clerk</b>
<b>10</b>	<p><b>Update on Middlewood Car Parking Problems</b></p> <p>Cty Cllr K Oakes advised that the Safety &amp; Speed Management Team had looked into the situation of parking and the possibility of using marked out parking spaces. It was advised to Cllr Oakes that this was not possible, due to a number of reasons such as the surface type. Cllr Oakes did confirm the area belongs to SCC and Cllr Oakes will raise the matter again to Highways before her meeting on Thursday 7th Sept and will make a further visit to the site before this.</p>	<b>Cllr Oakes</b>
<b>11</b>	<p><b>Footpaths</b></p> <p>This item was raised by Cllr A Chaplin for the agenda. Cllr Chaplin was not present at the meeting. The clerk advised that The Public Rights of Way Team had been in touch in respect of those who volunteered to place the fingerpost plaques up. It was agreed that Cllr Cattermole, Cllr Chaplin and Cllr Pinson-Roxburgh would be contacted to ask if they are still able to volunteer.</p>	<b>Clerk</b>
<b>12</b>	<p><b>Finance</b></p> <p>a) <b>Current Bank Balances as at 31<sup>st</sup> May 2022:-</b>  <b>Community Account = £8617.33</b>  <b>Premium Account = £9004.62</b>  <b>Premium Savings Account = £0.34</b></p> <p>b) <b>To agree and sign Submission and Cash forms for Unity Bank</b>  As previously agreed for the Parish Council to change banks, the forms were duly signed by the chair.</p> <p>c) <b>To confirm payments made since 6th June 2022 meeting</b>  i. <b>BMSDC Litter &amp; Dog Bins - £148.93</b></p> <p>d) <b>To approve payments and authorise cheques for signature for July (Resolution required)</b>  i. <b>Clerk Wages for July – £359.13</b>  ii. <b>Clerk Expenses &amp; Office Allowance - £69.28</b></p>	

	The Chair read out the payments for authorisation. <b>It was Proposed by Cllr I Gilson, Seconded by Cllr A Rumsey and unanimously agreed to authorise cheques for signature for all payments</b>	Clerk
13	<b>To discuss the collection of the Parish Plan Questionnaire so far</b> Councillors attending the meeting had brought completed questionnaires to the meeting and advised that some still needed to be collected. Cllr Pinson-Roxburgh's wife had also kindly dropped off Questionnaires as well. It was decided that in light of the practical difficulties that a further month to collect questionnaires and advise of the weblink to complete the questionnaires would be given. A cut off date being 31st July 2022. It was agreed that the Clerk would contact all Councillors to let them know and for them to contact the Chair to arrange to drop off their collected questionnaires. Link for the Parish Plan Questionnaire is :-  <a href="https://www.surveymonkey.co.uk/r/SG63F3S">https://www.surveymonkey.co.uk/r/SG63F3S</a>	Clerk
14	<b>Date of next meeting Monday 5th Sept 2022</b>	

Meeting end 7:35pm

## Addendum

### 1. District Councillor D Pratt - July report

#### Great Bricett Red Lion Appeal Decisions

Two appeal decisions were made concurrently on the refusal to allow the change of use of the Red Lion pub to a residential dwelling. Appeal A (Ref: APP/W3520/W/21/3273897) This first part of the appeal is with regards to the Change of use of Public House to 1no dwelling. This appeal has been dismissed, and permission is not granted to change the building into a domestic dwelling. Appeal B (Ref: APP/W3520/Y/21/3273896) This appeal is regarding the internal and external alterations that would be required to change the building from a Pub into a domestic dwelling. This appeal has been granted and permission given for the changes, as it has been determined that these alterations would not significantly alter the historic significance of the building. These decisions appear to be contradictory, and it is now up to the applicants to decide how to go ahead.

#### Residents Survey

Babergh and Mid Suffolk are carrying out their annual survey of residents. Hopefully this will enable the Councils to understand more about residents' and communities' resilience and to help improve the Councils' service. Up to 8,000 households from districts have been randomly selected and invited to take part.

#### Grants for carbon-reduction

A new fund for community-based carbon-reduction projects is now open. Projects could include promoting cycling/walking, improving energy efficiency and raising awareness of climate change. Applications can be made via the Green Suffolk website.

### **Locality Funding**

We would welcome applications from any local club or organisation in need of funding towards the cost of a local project.

### **Gateway 14**

The Range has announced a £200 million investment to base a major distribution centre at Gateway 14 creating 1,650 jobs (across three shifts). Once a reserved matters planning application has been approved, work is expected to start in January 2023 and occupation of the new distribution centre in Autumn 2023.

### **HRA business plan**

At last month's Council meeting the HRA business plan was agreed. It sets out the long-term priorities and plans for the future of council housing in the district. The main priorities include tackling climate change, developing new council housing, involving tenants and improving the neighbourhoods.