

Offton and Willisham Parish Council

Clerk to the Council: Miss T Davis
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27th June 2022

I hereby give notice that the meeting of Offton & Willisham Parish Council will be held at the Offton and Willisham Village Hall on Monday 3rd July 2023 commencing at 7.00pm. The Press and the Public are invited to attend Councillors are summoned to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Parish Clerk.



Public questions during a remote meeting: Questions can be forwarded to the Clerk prior to the meeting via email (as above) or given in person during item 4 - Public Participation. Members of the public may not take part in the Parish Council meeting itself, unless with the permission of the Chairman to do so..

AGENDA

1. Meeting administration

- a) To open the meeting and welcome everyone
- b) To consider & Approve Apologies for absence
- c) To receive Declarations of interest on agenda items

2. To Approve the draft minutes of EGM's on 5th June 2023 and 21st June 2023 and for the Chairman to sign as a true record

- a) Matters arising from the EGM minutes

3. Public Participation Session (To hear reports from the County Councillor, District Councillor and Comments from the Public)

4. Chair Report

5. Clerk Report, with details of emails and correspondence up to the period 26th June 2023

6. Pylon Group Report

7. Standing Items agreed from the Parish Plan EGM

- i. Road Closures - Cty Cllr Oakes
- ii. A dedicated Bus Route - suggest a working group/organising lead
- iii. Speeding in the Village - suggest a working group/organising lead
- iv. A Tree for Every Household - suggest a working group/organising lead

8. Planning & Governance Consultations

None

9. To discuss recent correspondence received from National Grid regarding the newly named Norwich to Tilbury electricity route

10. To discuss Grass Cutting on Tye Lane - Cllr Cox

11. To discuss the Commemorative Tree on Tye Lane - Cllr Cox

12. To discuss 'Digital Champions' correspondence

13. To discuss D-Day 80th Anniversary 6th June 2024

14. Finance

- a) Current Bank Balances as at 31st May 2023:-
Community Account = £4892.05

Premium Account = £13,605.91

b) To discuss the authorisation signatures for Unity Bank

c) To discuss accepting current details provided for the Big Coronation Lunch

15. To discuss recommendation from the RFO to accept the quote from Suffolk Cloud to create a website and emails ending gov.uk and to have Suffolk Cloud as our IT maintenance provider for the next 2yrs.

16. Next Meeting scheduled for Monday 4th Sept 2023