

Offton and Willisham Parish Council

Clerk to the Council: Miss T Davis
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1st November 2022

I hereby give notice that the meeting of Offton & Willisham Parish Council will be held at the Offton and Willisham Village Hall on Monday 7th November 2022 commencing at 7.00pm. The Press and the Public are invited to attend. Councillors are summoned to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Parish Clerk.



Public questions during a remote meeting: Questions can be forwarded to the Clerk prior to the meeting via email (as above) or given in person during item headed - Public Participation. Members of the public may not take part in the Parish Council meeting itself, unless with the permission of the Chairman to do so..

AGENDA

- 1. Meeting administration**
 - a) Chair to welcome & open the meeting
 - b) To consider & Approve Apologies for absence
 - c) To receive Declarations of interest on agenda items
- 2. To Approve the draft minutes of 5th Sept 2022 and for the Chairman to sign as a true record**
 - a) Matters arising from 5th Sept minutes
- 3. Public Participation Session** (To hear reports from the County Councillor, District Councillor & Comments from the Public)
- 4. Chair Report**
- 5. Clerk Report, with details of emails and correspondence up to the period 31st October 2022**
- 6. Planning & Governance Consultations**
 - i) BMSDC consultation request DC/22/04927 - Outline Planning 2 dwellings, Does Farm, Offton
 - ii) BMSDC consultation request DC/22/05235 - Full Planning 3 into 1 dwelling, Strawberry Hall, Willisham (re-submission DC/21/06849)
 - iii) BMSDC Appeal notice AP/22/00081 re: DC/20/05045 279 homes, Barking Rd, Needham Mkt
- 7. To discuss new dog bin**
- 8. To discuss and approve the slate replacement of the Offton Green Silver Jubilee Bench**
- 9. To discuss and approve the Offton Green No Mow Trial**
- 10. To discuss Marshmoor Park access following further information from Cllr Warnes**
- 11. To discuss the Antisocial Behaviour taking place in Offton**
- 12. To discuss Quiet Lanes voluntary contribution**
- 13. To discuss current vacant Willisham Recorder volunteer**
- 14. Finance**
 - a) **Current Bank Balances as at 30th Sept 2022:-**
 - Community Account = £0.00**
 - Premium Account = £0.00**
 - Premium Savings Account = £0.00**
 - New Current Account = £19,334.69**

New Savings Account = £500.29

- b) Income received - Bank Interest £3.08
- Precept £5,000.00**
- c) To confirm payments made since 5th September 2022 meeting under financial protocol**
 - i) Clerk Wages October - £359.13**
 - ii) ICO (Date Fee) - £35.00**
 - iii) Remembrance Wreaths - £40.00**
 - iv) Bank charges - £2.35**
- d) To formally confirm bank 'switch'**
- e) To review 2nd Quarter accounts, with report from Cllr Cox**
- f) To approve payments for Nov (Resolution required)**
 - i. Clerk Wages for Nov – £359.13**
 - ii. Gipping Press (Parish Plan Results) - £324.00**
 - iii. Clerk Mileage & Office Allowance - £74.70**
 - iv. Offton Recorder - £75**
 - v. The Link - £100**
 - vi. Chair Allowance - £250**

15. To discuss having the domain name 'gov.uk' for new website & emails with budget for planned website

16. To discuss and approve 3yr budget review

17. To discuss and approve Annual Christmas Luncheon

18. To discuss Training needs of Council

19. To discuss & review the delivery of Parish Plan Results

20. Rural Mobility Survey

21. To discuss & confirm rescheduling 2nd January meeting date (as its a bank holiday) to 9th January 2023

EXCLUDED ITEM 21 - of a sensitive nature and to be heard after the Public are excluded (Public Bodies Admission to meetings Act 1960)

22. To consider the feedback from the Employment Panel formed in June on employment needs