

OFFTON AND WILLISHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on 5th March 2012
at 7.30 pm in Offton and Willisham Village hall.

Present	Cllr M Bolton(Chairman)	Cllr A Rumsey
	Cllr D Cattermole	Cllr A Cox
	Cllr I Gilson	Cllr K Earl
	Cllr C Pinson Roxburgh	Cllr L Seddon
	P Sands clerk	

County Councillor J Truelove sent an apology
Mr and Mrs Hill, Mrs Clarke, Mr Double, Mr Hockley, Mr Moody and Mrs
Pinson Roxburgh were present

- 1 Apologies for absence
Cllr. Coleman on holiday
- 2 Declarations of Interest, with respect to items on the agenda
None were made
- 3 Public Participation Session with respect to items on the agenda.
Representations were heard from Mr Moody objecting to the location of the refurbished Offton notice board, and a request from Mr Hockley, jointly with Mrs Clarke for a grant towards the Diamond Jubilee Celebratory event to be held for Willisham residents. Mrs Clarke asked for a public meeting to be held to consider the findings from the Parish Plan report to householders.
- 4 Minutes of the previous meeting.
The minutes of the meetings on 9th January and 13th February had been circulated, were agreed with minor corrections initialled by the Chairman and then signed by the Chairman. Regarding para 5 (9th January) Cllr Pinson Roxburgh asked for the following addition to be recorded "acting independently from the Council" clerk
- 5 Matters arising from the minutes
Para 12. Cllr Cattermole submitted the draft of a letter to SCC pledging Council's support for an improved broadband service clerk
- 6 Correspondence
SCC Health Care questionnaire. Cllr Seddon will complete and return with copy for filing LS
SCC Part Night Street lighting. Is being continued throughout Suffolk with no adverse effect on crime reported
MAP. Action Partnership. Request for financial support. Declined
CAB Oil Club suggestion. Noted
SCC Warm Homes Healthy People Fund. Funds available to underwrite Age UK's concerns for the elderly in cold weather. Clerk to place in LINK clerk

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| 7 | <u>Planning</u>
1041/12 1 Hall Cottages Willisham Objection by Council
0609/12 Strawberry hall Willisham No comment by Council | clerk |
| 8 | <u>Footpaths</u>
Offton path 11 After protracted correspondence, the definitive route is now identified on the ground local to Tollemache hall. | |
| 9 | <u>Parish Property</u>
Offton notice board. Council agreed to its being moved nearer to the seat in Castle Rd. Cllr Pinson Roxburgh kindly agreed to undertake the move and reinstall the board without cost to the Council, but would require assistance.
Offton phone box. Cllr Pinson Roxburgh will carry out the next clean.
Wallow lane Bus shelter. Ownership transfer details particularly location assurances are awaited from Nedging P C
Dog and Litter bin placement. MSDC's recommendations noted. | CPR
CPR |
| 10 | <u>Highways</u>
Road signing Castle Lane Offton Resident's request for signing to the new houses Nos 8 to 14 has been referred to MSDC.
Stolen road sign. SCC have acknowledged the sign to Elmsett is missing but as yet have not replaced it
Tree hazard, School house Offton. UK Power Networks have visited and assured Council that action will be undertaken to remedy the situation. Clerk to pursue. | clerk |
| 11 | <u>Village Hall</u>
Internal fitting out of the hall is continuing. Cllr Bolton suggested that more positive advertising for usage of the hall would be advantageous. | |
| 12 | <u>Website</u>
The 'One Suffolk' site should be integrated into the Council's own site | DC |
| 13 | <u>Representative's reports</u>
PCSO Matt Brown. Written report showed one crime only since last meeting
Cllr Stephen Wright reported that the Bramford waste site would close on 11th March. Money savings from the integration of MSDC and Babergh are expected to be greater than budgetted. | |
| 14 | <u>Community</u>
Parish Plan. The final report is awaited for distribution to householders. The clerk reported that all grant income had been received and that income of £2000 currently exceeds expenditure of £1941
Diamond Jubilee celebrations. Separate non Council events are planned for Offton and Willisham including a sponsored Beacon lighting on the village hall enclosure. Including Cllr Truelove's kind donation of £250 from her Community budget, Council can dedicate £750 expenditure towards the celebration. An exhibition in the hall was being considered by Mrs Silke Pinson Roxburgh and a request for financial help may be forthcoming. The chairman asked for <u>all</u> requests for funding to be received by <u>March 31st</u> following which the cash available will be allocated. The clerk will enquire | NC |

whether Council's Public Liability insurance is valid for activities supported by, but not promoted by the Council (post meeting. Council's insurance not valid)

clerk

Willisham Recorder. The chairman expressed his delight to Mrs Diane Hill, who would be taking the non statutory position of Recorder for Willisham, a post which had been unfilled for several years .He suggested that liaison with Mrs Rosemary Cage, the previous Recorder would be helpful.

Appointment of Clerk. The chairman announced the appointment of Mrs Jayne Double, resident at 4 North Acres Willisham, commencing on 1st April 2012. A warm welcome was given to her by the chairman and councillors. Mrs Double responded and concurred with the chairman's suggestion that the clerk register her for the next SALC clerk's training day on 16th April

clerk

Bus timetable notices.. Cllr Rumsey reported that SCC have agreed for the Offton board to be repositioned. Clerk to seek Limeburner's permission to mount the board on its wall. If not agreed board would be placed alongside the letter box with a cost to the parish council of £200 for the post and placement.

clerk

15 Finance

Balances. Cheque £1601.00 Community £4271.38 Deposit £3220.55 Petty cash £24.46

Authorisation of cheques. K Southall £173.22 CPR/KE

The 2011/12 accounts (balanced to today's meeting date), allowing for small interest sums outstanding, will bring forward to 2012/3 circa £9019. Final totals would be presented after the year end March 31st, at the May meeting but given no substantial discrepancy Council permitted the clerk to initiate audit procedures forthwith. A VAT repayment claim would be prepared at the year end, approaching £1200

clerk

Mandate change. Council passed a resolution to permit the mandate to Barclay's Bank to be amended to add and remove names in accordance with sections 2 and 3 of the revised mandate change document, thereby incorporating the new authorised signatories K Earl, M Bolton and J Double.

clerk

16 Date of next meeting May 14th 2012