

## OFFTON AND WILLISHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on 14th May 2007  
at 7.00 pm in Offton and Willisham Village hall.

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| Present | Mr. C Storey ( Chairman)<br>Cllr. C Pinson Roxburgh<br>Cllr. D Tingley<br>Cllr. K Earl<br>P Sands Clerk | Mr. A Cox<br>Mrs. A Rumsey<br>Cllr D Cattermole<br>Cllr. L Seddon |
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- Apologies for absence  
Mr M Bolton was unable to be present
- Cooption of Councillors.  
Proposed by Cllr. Pinson Roxburgh , seconded by Cllr. Earl, Messrs M Bolton, C Storey, A Cox and Mrs A Rumsey were unanimously coopted back onto the Council. Cllrs were asked to seek applicants to replace Mr J Crickmore who had resigned. Letters of thanks had been sent to Mr Crickmore, to Mr Palmer and Mrs Papworth who had withdrawn from the Council to satisfy the reduced complement of ten Councillors.  
All Councillors signed the Letters of Acceptance of Office
- Appointment of Chairman and Vice Chairman  
Proposed by Cllr. Tingley, seconded by Cllr. Rumsey, Cllr Bolton was nominated for Chairman and Cllr Earl for Vice Chairman. The nominations were unanimously agreed, and Cllr Earl took over the Chair in the absence of Cllr Bolton. He thanked councillors their support and warmly praised the retiring Chairman Cllr. Storey for his eight years of service.
- Minutes of the previous meeting.  
The minutes had been circulated, were approved, and signed by the Chairman
- Declaration of Interests  
None were declared.  
Cllrs. had received the Local Authorities (Model Code of Conduct) Order 2007 and were asked to adopt the version produced for Parish and Town Councils. Acceptance was proposed by Cllr. Seddon, seconded by Cllr. Cox, and unanimously agreed. Copies of the adopted version were given to councillors, with the Register of Interests to be completed within 28 days and returned to the clerk
- Matters arising from the minutes  
Council's letter to NALC, critical of its comments re Councils which do not adopt Quality Status was read. It was suggested that it be sent to the Clerks and Councils Direct magazine
- Correspondence  
SCC and Ipswich Borough. Presenting conflicting arguments re the Borough's application for Unitary status.

- NALC. Contract of Employment. Council was asked to apply the revised 2004 agreement to the clerk's employment, and decided it should be an agenda item for the next meeting. Clerk
8. Planning  
0408/07 Castle farm cottages. Approved by Council with reservations concerning future development.  
Travellers Caravan sites. Notice of meeting at SCC on 29<sup>th</sup> may.
9. Footpaths  
Clerk to investigate the diversion notice of Offton path 16 with MSDC.  
Clerk to pursue with SCC developments regarding the surface damage to Willisham path 1 and removal of tree roots.  
The clutter at 27 Fiske Pightle has been removed and Willisham has completed a 'spring clean' of verges. Clerk  
Clerk
10. Parish Property  
Willisham seat. Glasdon continue to report delays due to non availability of wood.
11. Highways  
The Channel in Offton has been cleared by the Environment Agency, which has also instructed the adjoining landowner Mr Crockatt to tidy up the bank.
12. Village Hall  
Negotiations with MSDC are continuing.
13. Parish Website  
Nothing to report.
14. Representative's reports  
None
15. Finance  
Balances. Cheque £1140.02 Community £3661.17 Deposit. £16854.16 Petty cash £26.05 Clerk  
A VAT repayment of £437.91 had been applied for and received.  
Council approved any necessary expenditure on a training course for the Chairman.  
Authorisation of cheques. SALC £244.20 AC/AR. ACRE £ 20 DT/CS. CPRE £27 CS/AC AC/CPR  
The accounts for 2006/7 were submitted approved and signed by the Chairman. Mr Nick Banks has again agreed to 'internally audit' them. Clerk  
Councillors Bolton and Earl to be empowered as cheque signatories. AC/DC
16. Any other business  
Date of next meeting 9th July 2007.

