

## OFFTON AND WILLISHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on 6<sup>th</sup> July 2009  
at 7.30pm in Offton and Willisham Village hall.

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Present	Cllr. M Bolton ( Chairman)	Cllr. D Cattermole
	Cllr. C Storey	Cllr. A Cox
	Cllr. C Pinson Roxburgh (later)	Cllr. K Earl
	Cllr. D Tingley	Cllr Rumsey
	Cllr N Coleman	P Sands Clerk

District Councillor S Wright and PCSO Vince Whitrow attended  
County Councillor J Truelove sent apologies.

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|---|---|-------|
| 1 | <u>Apologies for absence</u><br>An apology from Cllr Seddon was accepted  | AC/LS |
| 2 | <u>Declaration of Interests, with respect to items on the agenda</u><br>Cllr Coleman re Planning Enforcement Policy<br>Cllr Storey re Willisham footpath 12   |       |
| 3 | <u>Public Participation Session with regard to items on the agenda</u><br>No matters were referred  |       |
| 4 | <u>Minutes of the previous meeting.</u><br>The minutes had been circulated, were approved and signed by the Chairman  | AC KE |
| 5 | <u>Matters arising from the minutes</u><br>Wattisham celebrations. 17 applications had been submitted, tickets were still available and given to Cllrs Cattermole, Earl and Storey.<br>Sports Questionnaire. Cllr Pinson Roxburgh was not present.  | CPR   |
| 6 | <u>Correspondence.</u><br>MSDC. Stretch Limousines. Warning notice concerning the danger of hiring unlicensed vehicles<br>MSDC. Allocating Council and Housing Assn properties. New qualifying procedure in being.<br>Age Concern. Promoting Independence initiative extended until September 2009  |       |
| 7 | <u>Planning</u><br>3033/07 Ladyfield. The clerk is in regular contact with the Enforcement officer Mr Chris Stathers. He reported that the Enforcement order had been raised and was awaiting issue pending resolution of the uncertainty as to its correctness dependent upon the position of the caravan on site. The Council's determination to achieve a just outcome to this matter had been made known to MSDC. |       |

0893/09 Offton and Willisham New village hall. MSDC's Approval of Reserved matters submitted by Baldwin Ltd. For information only, not involving the Parish Council.

1051/09 The Mutton Granted by MSDC.

Valley Farm Offton. Applications for a porch and replacement windows had been withdrawn

MSDC Planning Enforcement Policy. The new Policy document adopted in April 2009 responds to the increase of Enforcement complaints received by MSDC after the relaxation of Permitted Development regulations in October 2008.

MSDC Planning Condition Compliance fees. To be charged when confirmation is sought that Conditions have been complied with.

Planning Inspectorate. Address for applicants appeal.

See [www.planning-inspectorate.qsi.gov.uk](http://www.planning-inspectorate.qsi.gov.uk)

8

### Footpaths

Willisham path 1. After further analysis it was agreed not to pursue the issue of bonfire residue on the path (see May minutes)

Willisham path 12. The diversion order has not confirmed and will not be implemented, signifying the end of MSDC's involvement. No action concerning the availability of the existing path is to be undertaken by Council.

Willisham path 2. The clerk confirmed that the changes agreed with Hitchcock Farms would not be brought into usage until legally established by MSDC. Clerk to note in the LINK that the existing practices remain in being until that time.

Willisham path 15. Reported as impassable. Clerk to investigate.

Offton path 41. Reported as blocked. Clerk to investigate

clerk  
clerk  
clerk

9

### Parish Property

Village signs. Chris Taylor has repainted the posts and submitted his invoice for £57 as agreed

Offton phone box. Clerk advised Cllrs of refurbishing costs which would total between £750 and £900. Grants to be sought from District and County Councillors of £250 each, then Cllr Bolton will liaise with Cllrs by e mail for agreement on how to proceed. Ken Southall has agreed to undertake the refurbishing work, including the door repair. The means of locking the box was not decided whether it should be mortice or padlock.

Willisham additional notice board. Ken Southall has quoted, citing £400+. Cllr Earl to prepare map showing position in North Acres for clerk's submission to SCC for approval.

KE  
clerk

10

### Highways

Offton Channel. The Environment Agency advised that emergency cleaning will be carried out to remove the domestic material dumped by homeowners, with further work scheduled for 2010. This verbal information to be confirmed by letter.

Tye lane potholes. SCC will repair by 25<sup>th</sup> July.

11

### Village Hall

Nothing to report

- 12 .  
Parish website  
The chairman encouraged Cllrs to study the website and suggest to Mrs Pinson Roxburgh recommended changes and corrections. Cllrs
- 13  
Representative's reports  
Cllr Truelove sent a written report detailing appointments within SCC and concerns over Ipswich Hospital service proposals.  
PCSO Vince Whitrow reported minor vandalism occurrences in Castle Rd, perhaps linked to the building works and restated the procedures residents should adopt to safeguard their property
- 14  
Community  
Parish Plan. Cllr Coleman reported that two meetings of the Steering committee had been held. Cllr Tingley was preparing a village questionnaire and further funding was being sought. The chairman noted that he did not consider it necessary to overdevelop the Plan's content or the investigations leading up to its compilation. £500 had been received from ACRE, ringfenced, and £172.50 had been paid to ACRE for member's attendance at specialist meetings. . DT
- 15  
Finance  
Balances. Cheque £1302.41 Community £6207.44 Deposit £15034.23  
Petty cash (£1.92)  
Authorisation of cheques. ACRE £172.50 NC/AC, Baldwin £2429.50 CS/AR  
C Taylor £57 CPR/DC, Petty cash £30 KE/CPR.
- 16  
Dates for next meetings  
September 7th and November 1st